

Cease and Desist Letter

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Infringing Party Name]

[Infringing Party Address]

[City, State, Zip Code]

Dear [Infringing Party Name],

I am writing to inform you that your use of the trademark "[Trademark Name]" is infringing on my rights. I hold the registered trademark for "[Trademark Name]" under registration number [Registration Number], which was granted on [Registration Date]. Your unauthorized use of this mark is likely to cause confusion among consumers.

We demand that you immediately cease and desist from all further use of "[Trademark Name]" in connection with your products/services. If you do not comply with this request by [specific date, typically 10-14 days from the date of the letter], we will have no choice but to take appropriate legal action to protect our rights.

Please confirm in writing that you will cease all use of the trademark "[Trademark Name]." We hope to resolve this matter amicably and look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]