

Property Lien Release Request for Partial Discharge

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lien Holder's Name]

[Lien Holder's Address]

[City, State, Zip Code]

Subject: Request for Partial Discharge of Property Lien

Dear [Lien Holder's Name],

I hope this letter finds you well. I am writing to formally request a partial discharge of the property lien associated with my property located at [Property Address]. The lien was placed on [Date of Lien] and is recorded under [Lien Document Number].

In accordance with our agreement and the current status of the payments made, I would like to request the release of the lien for [specific portion/amount or property description, if applicable]. As of [Date], I have fulfilled my obligations regarding this portion and would appreciate your assistance in executing the necessary documentation to reflect this change.

Attached to this letter, you will find copies of relevant documents that support my request, including proof of payments and any other necessary paperwork.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need further information or have any questions regarding this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]