

# Engagement Letter for Cybercrime Legal Representation

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm our engagement as your legal representatives in connection with the cybercrime matter involving [specific details about the incident or case]. This engagement will be guided by the terms set forth in this letter.

## Scope of Engagement

Our representation will include:

- Providing legal advice regarding the allegations and potential defenses.
- Guiding you through the investigation process.
- Assisting in communications with law enforcement and regulatory authorities.
- Representing you in any legal proceedings related to the matter.

## Fees and Billing

Our fees will be based on [describe fee structure, e.g., hourly rate, retainer, etc.]. You will receive monthly invoices detailing our services.

## Client Responsibilities

To effectively represent you, we require your full cooperation, which includes providing all pertinent information related to your case in a timely manner.

## Termination of Services

You may terminate our services at any time for any reason, provided that you notify us in writing. We also reserve the right to withdraw from representation under certain circumstances.

If you agree to the terms outlined above, please sign below and return a copy of this letter to us.

Sincerely,

[Attorney's Name]

[Law Firm's Name]

[Law Firm's Address]

[City, State, Zip Code]

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Client Signature: [\_\_\_\_\_]

Date: [\_\_\_\_\_]