

Letter of Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Client's Name]

[Client's Company]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

I hope this message finds you well. I would like to take a moment to express my sincere gratitude for the trust you have placed in me as your freelance [your role, e.g., graphic designer, writer, etc.]. It is an honor to collaborate with you and contribute to your projects.

As we proceed, I assure you of my commitment to delivering high-quality work that aligns with your vision and objectives. Your confidence in my abilities means a great deal to me, and I am excited about what we can achieve together.

Thank you once again for your trust and support. Please do not hesitate to reach out if you have any questions or additional needs.

Warm regards,

[Your Name]

[Your Title]

[Your Company Name, if applicable]