

# Privileged Correspondence Statement

Date: \_\_\_\_\_

To: [Recipient's Name]

From: [Your Name]

Subject: Privileged Correspondence Statement

Dear [Recipient's Name],

This letter serves to confirm that the contents of this correspondence are privileged and confidential. It is intended solely for the use of the individual or entity to whom it is addressed.

Any unauthorized disclosure, copying, or distribution of this correspondence is strictly prohibited and may be unlawful.

If you have received this correspondence in error, please notify me immediately and return the original document.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]

[Your Contact Information]