

Letter of Engagement for Elder Law Representation

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

We are pleased to confirm our agreement to represent you in matters related to long-term care planning. Our objectives will include the following:

- Assessment of your current financial and health situation.
- Development of a comprehensive long-term care plan.
- Assistance with Medicaid and other benefit applications.
- Preparation of necessary legal documents, such as wills and powers of attorney.

Please note that our fees for these services will be as follows:

- Initial Consultation Fee: \$[Insert Fee]
- Hourly Rate: \$[Insert Rate] per hour
- Flat Fee for Comprehensive Planning: \$[Insert Amount]

We are committed to providing you with the highest level of service and support as you navigate this important process. Please feel free to reach out to our office with any questions or concerns.

Sincerely,

[Your Name]

[Your Title]

[Law Firm Name]

[Law Firm Address]

[Phone Number]

[Email Address]