

Service Charge Agreement

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

This Service Charge Agreement ("Agreement") is made effective as of [Insert Effective Date] by and between [Your Company Name], located at [Your Company Address] ("Service Provider") and [Recipient's Name], located at [Recipient's Address] ("Client").

1. Services

The Service Provider agrees to provide the following services: [Detail Services].

2. Service Charges

The Client agrees to pay service charges as follows: [Detail Charges]. Payment is due [Insert Payment Terms].

3. Term and Termination

This Agreement will commence on [Insert Start Date] and shall continue until [Insert End Date] unless terminated earlier in accordance with this Agreement.

4. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of [Insert State/Country].

By signing below, both parties agree to the terms stated in this Agreement.

[Your Company Name]
Authorized Signature
Name: [Your Name]
Title: [Your Title]

[Recipient's Name]

Authorized Signature

Name: [Recipient's Name]

Title: [Recipient's Title]

Thank you for your business.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Contact Information]