

# Important Announcement: Merger of [Company A] and [Company B]

Dear Valued Clients,

We are excited to announce that as of [Effective Date], [Company A] will be merging with [Company B]. This strategic merger aims to enhance our service offerings and provide you with even greater value.

Both companies have a long-standing commitment to excellence in service, and together, we will create a powerful organization that is better equipped to meet your needs.

The combined resources and expertise of [Company A] and [Company B] will allow us to innovate more effectively and broaden our service portfolio.

Your existing contracts and points of contact will remain the same, and we are committed to ensuring a seamless transition. Should you have any questions or concerns, please do not hesitate to reach out to your account manager or contact us at [Contact Information].

Thank you for your continued support and partnership. We look forward to serving you as [New Company Name]!

Sincerely,

[Your Name]

[Your Title]

[New Company Name]