

Consumer Issue Escalation Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Manager],

I am writing to formally escalate an issue regarding [briefly describe the issue] that I have been experiencing since [date of initial contact]. Despite my previous attempts to resolve this matter, I have not received a satisfactory response or resolution.

Details of the issue:

- Date of Purchase: [Insert Date]
- Order Number: [Insert Order Number]
- Description of the Issue: [Provide a detailed description]

I have reached out to your customer service team on [list dates or number of times you contacted] but unfortunately, the issue remains unresolved. I believe this matter requires your immediate attention.

As a loyal customer, I hope we can resolve this issue promptly. I would appreciate a response by [suggest a reasonable timeline for a response], as I may need to consider other options if it remains unresolved.

Thank you for your attention to this matter. I look forward to your prompt reply.

Sincerely,

[Your Name]