

Letter of Appeal for Unemployment Benefits

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[State Unemployment Office Address]

[City, State, Zip Code]

Subject: Appeal for Unemployment Benefits - Wrongful Termination

Dear [Unemployment Office Contact Name],

I am writing to formally appeal the decision regarding my unemployment benefits claim (Claim No: [Insert Claim Number]). I was notified on [Insert Date] that my claim was denied due to alleged misconduct. However, I firmly believe that my termination from [Company Name] was wrongful and unwarranted.

Firstly, I would like to outline the circumstances surrounding my termination. On [Insert Date], I was informed by my supervisor, [Supervisor's Name], that my employment was terminated due to [Briefly Describe Alleged Reasons]. I dispute these claims for the following reasons:

- [Reason 1: Explain why the reason given for termination is incorrect.]
- [Reason 2: Provide supporting details or evidence.]
- [Reason 3: Include any relevant documentation or witness statements if applicable.]

As such, I believe that my termination was not based on any justifiable grounds and, therefore, request that you reconsider my claim for unemployment benefits. Attached to this letter are additional documents that support my appeal, including [List Attached Documents].

I appreciate your time and consideration in reviewing my appeal. I look forward to your response and hope for a fair resolution of my case.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]