

# Invitation to Arbitration Meeting

Date: [Insert Date]

To: [Franchisee Name]

Address: [Franchisee Address]

Dear [Franchisee Name],

We are writing to formally invite you to an arbitration meeting regarding the ongoing disputes between [Franchisor Name] and [Franchisee Name]. This meeting is scheduled to take place on [Insert Date] at [Insert Time] at [Insert Location].

The agenda for the meeting will include:

- Review of the disputes
- Discussion of proposed resolutions
- Next steps and timelines

Please confirm your attendance by [RSVP Date]. If you have any specific documents or information you would like to discuss, kindly bring them along.

Thank you for your attention to this matter. We look forward to your participation.

Sincerely,

[Your Name]

[Your Title]

[Franchisor Name]

[Contact Information]