

# Settlement Offer Letter

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Settlement Offer Regarding Real Estate Dispute

I hope this message finds you well. I am writing to formally present a settlement offer concerning the ongoing dispute regarding [briefly describe the property or the issue in question].

To resolve this matter amicably, I propose the following settlement terms:

- Offer Amount: \$[Insert Amount]
- Payment Method: [Insert Payment Method]
- Deadline for Acceptance: [Insert Date]

I believe this offer is fair and reasonable, considering the circumstances surrounding our dispute. I hope we can come to an agreement that is satisfactory for both parties and avoid further legal actions.

Please review this offer and feel free to contact me at your earliest convenience to discuss any questions or counteroffers you may have. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title, if applicable]  
[Your Company, if applicable]