

# Power of Attorney Announcement

Date: [Insert Date]

To Whom It May Concern,

This letter serves as a formal announcement of the appointment of **[Agent's Full Name]** as my Attorney-in-Fact. This appointment is effective as of **[Effective Date]** and continues until revoked or until my death.

As my Attorney-in-Fact, [Agent's Name] will have the authority to act on my behalf in all legal and financial matters, including but not limited to:

- Managing and overseeing financial accounts
- Signing documents
- Making healthcare decisions

All entities are hereby notified to recognize [Agent's Name] as having full authority to make decisions and take actions as outlined above.

Thank you for your attention to this matter.

Sincerely,

**[Your Full Name]**

[Your Address]

[Your Phone Number]