

Mutual Agreement to Terminate Partnership

Date: [Insert Date]

To:

[Partner's Name]

[Partner's Address]

Dear [Partner's Name],

We, [Your Name/Your Company Name] and [Partner's Name/Partner's Company Name], hereby mutually agree to terminate our partnership effective immediately as of [Effective Termination Date].

The decision to terminate this partnership has been made after careful consideration and discussion between both parties. We appreciate the cooperation and contributions we have made to one another during our time working together.

Both parties agree to settle any outstanding matters or obligations as outlined in our partnership agreement. We will ensure a smooth transition and will not hold any claims against one another following the termination.

Please sign below to acknowledge your acceptance of this mutual agreement.

[Your Name/Your Company Name]

[Partner's Name/Partner's Company Name]

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]