Letter of Conclusion of Partnership Arrangement

Date: [Insert Date]
To: [Partner's Name]
[Partner's Company Name]
[Partner's Address]
Dear [Partner's Name],
We hope this message finds you well. We are writing to formally conclude our partnership arrangement as of [Insert End Date]. This decision comes after careful consideration and mutual discussions regarding the future direction of our respective companies.
We would like to take this opportunity to express our gratitude for the partnership we have shared. The collaboration has brought about several fruitful outcomes, and we appreciate your support during our time together.
As we move forward, we wish you and your team continued success and hope to explore potential opportunities for collaboration in the future.
Thank you once again for your partnership.
Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]