# **Freelance Collaboration Agreement**

Date: [Insert Date]

To: [Freelancer's Name] Address: [Freelancer's Address] Email: [Freelancer's Email]

## **Project Overview**

This agreement outlines the terms and conditions of the collaboration between [Your Name/Company Name] and [Freelancer's Name] for the project titled "[Project Name]."

### **Scope of Work**

The freelancer will be responsible for the following tasks:

- [Task 1]
- [Task 2]
- [Task 3]

# **Payment Terms**

The total payment for this project will be [Insert Amount], payable as follows:

• [Payment Schedule]

# Deadline

The project is expected to be completed by [Insert Deadline].

# Confidentiality

Both parties agree to keep all shared information confidential and not disclose it to any third party.

# Termination

This agreement may be terminated by either party with [Insert Notice Period] notice.

### Agreement

By signing below, both parties agree to the terms and conditions outlined above.

[Your Name/Company Name] [Your Signature] Date: \_\_\_\_\_

\_\_\_\_

[Freelancer's Name] [Freelancer's Signature] Date: \_\_\_\_\_