

Claim for Cyber Liability Insurance - Social Engineering Fraud

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Claims Department]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Cyber Liability Insurance Claim - Policy Number [Insert Policy Number]

Dear [Claims Adjuster's Name],

I am writing to formally submit a claim under our Cyber Liability Insurance policy numbered [Insert Policy Number] for a recent incident of social engineering fraud that occurred on [Insert Date of Incident].

On this date, [Briefly describe the incident, including key details about how the fraud was carried out and the impact it had on your organization. Include the amount of loss if applicable.].

We have taken immediate action to mitigate the damages and improve our security measures to prevent future incidents. Attached to this letter, you will find all relevant documentation, including:

- Incident report
- Communications regarding the fraud
- Financial records related to the loss
- Documentation of security measures implemented post-incident

We appreciate your prompt attention to this matter and look forward to your response. If you require any further information or additional documentation, please do not hesitate to contact me directly.

Thank you for your cooperation.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]