

Cancellation Notice

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Policy Number: [Insert Policy Number]

Dear [Recipient Name],

I am writing to formally notify you of the cancellation of my Goods-in-Transit Insurance policy, effective immediately. The details of the policy are as follows:

- Policy Holder: [Your Name]
- Policy Number: [Insert Policy Number]
- Effective Date of Cancellation: [Insert Date]

Please confirm the cancellation of my policy and ensure that I receive any applicable refunds for the unused portion of the premium.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Email Address]

[Your Phone Number]