

# Landlord Insurance Claim Assistance Request

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, ZIP Code]

Dear [Insurance Adjuster's Name],

I am writing to formally request assistance with my landlord insurance claim for the property located at [Property Address]. Due to [brief description of the incident, e.g., water damage from a burst pipe], I would like to seek your guidance on how to proceed with my claim.

The policy number associated with this property is [Policy Number], and the date of the incident was [Date of Incident]. I have attached all relevant documents, including photographs, repair estimates, and any reports from professionals.

I appreciate your prompt attention to this matter. Please let me know if you require any additional information to expedite the claims process.

Thank you for your assistance.

Sincerely,

[Your Name]