To Whom It May Concern,

I am writing to request clarification regarding my mechanical breakdown insurance policy, policy number [Your Policy Number], effective from [Start Date] to [End Date].

Specifically, I would like to understand the extent of coverage provided under this policy, including any limitations or exclusions related to mechanical failures.

Additionally, I would appreciate information regarding the claims process and documentation required in the event of a breakdown.

Thank you for your assistance. I look forward to your prompt response.

Sincerely, [Your Name] [Your Address] [City, State, Zip Code] [Your Phone Number] [Your Email Address]