

Vandalism Insurance Claim Initiation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name/Customer Service],

I am writing to formally initiate a claim for damages to my vehicle resulting from an act of vandalism. The incident occurred on [Insert Date of Incident] at [Insert Location].

Details of the vehicle:

- Make: [Insert Make]
- Model: [Insert Model]
- Year: [Insert Year]
- VIN: [Insert VIN]

The damages include [briefly describe the damages, e.g., scratches, broken windows, etc.]. I have attached photographs and a police report for your review.

My policy number is [Insert Policy Number], and I expect to hear back from you regarding the next steps in the claims process. Please contact me at your earliest convenience to discuss this matter.

Thank you for your attention to this claim.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]