

Fire Damage Insurance Claim Request

Date: [Insert Date]

Your Name: [Insert Your Name]

Your Address: [Insert Your Address]

City, State, Zip: [Insert City, State, Zip]

Policy Number: [Insert Policy Number]

Claim Number: [Insert Claim Number]

Insurance Company Name: [Insert Insurance Company Name]

Insurance Company Address: [Insert Insurance Company Address]

City, State, Zip: [Insert City, State, Zip]

Dear [Insurance Adjuster's Name],

I am writing to formally submit a claim for damages caused by a fire that occurred on [insert date of fire] at my residence located at [insert address].

The fire has caused extensive damage, and I have enclosed all necessary documentation, including:

- Copy of the fire report
- Photographs of the damage
- Estimated repair costs
- Any relevant receipts or documents

I would appreciate your prompt attention to this matter. Please feel free to contact me at [insert phone number] or [insert email address] for any further information or clarification needed to process this claim.

Thank you for your assistance.

Sincerely,
[Your Name]