

Request for Rider Addition to Insurance Policy

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, ZIP Code]

Dear [Insurance Company Representative's Name],

I am writing to formally request the addition of a rider to my current insurance policy, policy number [Insert Policy Number]. After reviewing my coverage, I believe that adding a rider for [specify rider type, e.g., accidental death, critical illness, etc.] would enhance my policy and better meet my needs.

Please let me know the process to add this rider, including any forms I need to complete and any additional premiums that may apply. I would appreciate your assistance in expediting this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]