

# Travel Insurance Claim for Delayed Travel

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Claim for Travel Delay Reimbursement - Policy Number [Insert Policy Number]

Dear Sir/Madam,

I am writing to formally file a claim for reimbursement due to travel delays as per my travel insurance policy with your company. My journey was scheduled on [Insert Travel Date] from [Departure Location] to [Destination], and was delayed for [Insert Duration of Delay] due to [reason for delay].

As per our agreement, I am entitled to compensation for necessary expenses incurred during this delay, including [list relevant expenses, e.g., meals, accommodation, etc.]. The total amount I am claiming is [Insert Amount]. I have attached all relevant documents, including:

- Copy of the travel itinerary
- Proof of delay (e.g., airline notification)
- Receipts for expenses incurred

Thank you for your attention to this matter. I look forward to your prompt response regarding my claim.

Sincerely,

[Your Name]