

Request for Life Insurance Maturity Benefits

Date: [Insert Date]

To,

The Claims Department,
[Insurance Company Name]
[Insurance Company Address]
[City, State, Zip Code]

Subject: Request for Life Insurance Maturity Benefits

Dear Sir/Madam,

I am writing to formally request the maturity benefits for my life insurance policy, policy number [Insert Policy Number], which matured on [Insert Maturity Date].

Kindly find the attached documents required for processing this request:

- Copy of the insurance policy
- Identity proof
- Address proof
- Any other requisite document

I would appreciate your prompt attention to this matter. Please let me know if you require any further information.

Thank you for your assistance.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Contact Number]
[Your Email Address]