

Life Insurance Policy Maturity Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Request for Maturity Benefits of Policy No. [Policy Number]

Dear [Insurance Company Representative's Name],

I am writing to formally request the maturity benefits for my life insurance policy, bearing the number [Policy Number], which reached its maturity on [Maturity Date].

As per the terms and conditions of the policy, I would like to receive the maturity amount of [Amount] along with any applicable bonuses or interest.

Please let me know if you require any additional information or documentation to process this request. I would appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Name]