

# Letter of Application for Life Insurance Maturity Proceeds

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

To,  
[Insurance Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Subject: Application for Maturity Proceeds of Life Insurance Policy No. [Policy Number]

Dear Sir/Madam,

I am writing to formally request the disbursement of maturity proceeds for my life insurance policy with the number [Policy Number], which matured on [Maturity Date].

My personal details are as follows:

- Name: [Your Name]
- Policy Number: [Policy Number]
- Type of Policy: [Type of Policy]
- Policyholder's Date of Birth: [DOB]

Enclosed with this letter are the necessary documents required for processing my application:

- Original Policy Document
- Proof of Identity (Copy of ID)
- Claim Form (if applicable)

I would appreciate your prompt attention to this matter and request the proceeds be transferred to my bank account as per the details provided below:

[Your Bank Name]  
[Account Number]  
[IFSC Code]

Thank you for your assistance. I look forward to your prompt reply.

Sincerely,  
[Your Name]