

Request for Update on Claim Status

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name or Customer Service],

I hope this message finds you well. I am writing to request an update regarding my insurance claim, which I submitted on [Insert Submission Date]. My claim number is [Insert Claim Number].

As it has been [Insert Time Period] since I submitted the claim, I would appreciate any information you can provide about its status. It is important for me to know the progress, as it impacts my [mention any relevant situation, e.g., financial planning, repairs, etc.].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]