

# Insurance Claim for Construction Delay

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Policy Number: [Insert Policy Number]

Claim Number: [Insert Claim Number]

Dear [Claims Adjuster Name],

I am writing to formally submit a claim under our construction delay insurance policy due to delays resulting from safety compliance issues on the [Project Name] project located at [Project Address].

The construction timeline was substantially affected by necessary safety compliance measures mandated by [Relevant Authority/Agency], which included [Briefly describe the compliance measures that caused the delay]. As a result, the project has faced a delay of [Number of Days/Weeks].

Our team has taken all necessary steps to address these safety requirements promptly to minimize any further delays. I have enclosed supporting documentation, including:

- Official notice of safety compliance requirements
- Updated project timeline
- Records of communications with [Relevant Authority/Agency]
- Cost estimates associated with the delays

We request an evaluation of this claim at your earliest convenience to ensure that we can resume construction without further financial impact.

Thank you for your attention to this matter. Please do not hesitate to reach out if you require any additional information.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]