Earthquake Insurance Claim Activation

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Insurance Company Name] [Insurance Company Address] [City, State, Zip Code]

Dear [Claim Adjuster's Name],

I am writing to formally activate my earthquake insurance claim following the recent earthquake on [Date of Earthquake]. My policy number is [Policy Number].

As a result of the earthquake, my property located at [Property Address] has suffered significant damage, including [briefly describe the damages]. I have attached all relevant documentation, including photographs and repair estimates, to support my claim.

I kindly ask you to guide me through the claims process and inform me of any additional actions I need to take. I appreciate your prompt attention to this matter and look forward to your response.

Sincerely,

[Your Name]