

Insurance Claim for Windstorm Damage

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name],

I am writing to formally submit a claim for damages sustained to my landscaping as a result of the windstorm that occurred on [insert date of storm]. My policy number is [insert policy number].

During the storm, high winds caused substantial damage to my landscaping, including [briefly describe the damages, such as uprooted trees, damaged shrubs, etc.]. I have attached photographs and an inventory of the damaged items for your review.

I kindly request an assessment and the necessary steps to process this claim. Please feel free to contact me at [your phone number] or [your email address] should you require any further information.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]