

# Vehicle Insurance Policy Cancellation Inquiry

To Whom It May Concern,

I hope this message finds you well. I am writing to inquire about the cancellation of my vehicle insurance policy, with policy number **[Your Policy Number]**.

Due to **[Reason for Cancellation]**, I am considering canceling my coverage. I would appreciate it if you could provide me with details regarding the cancellation process, any potential fees, and how my refund will be processed.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

**[Your Name]**

**[Your Address]**

**[Your Contact Information]**

**[Date]**