

# Appraisal Letter for Freelance Editing Tasks

Date: [Insert Date]

To: [Freelancer's Name]

From: [Your Name]

Subject: Appraisal for Editing Services

Dear [Freelancer's Name],

I hope this message finds you well. I am writing to express my appreciation for the exceptional editing services you have provided for our recent projects. Your keen eye for detail and ability to enhance the quality of our content has made a significant impact.

Over the past [duration], we have worked on multiple projects together, and your contributions have consistently exceeded our expectations. Your prompt communication, adherence to deadlines, and willingness to incorporate feedback have made the collaboration enjoyable and productive.

As part of our annual appraisal process, I would like to formally recognize your hard work and dedication. We value your skills and would like to propose an increase in your freelance rate. Starting from [effective date], your new rate will be [new rate].

Thank you once again for your outstanding efforts. We look forward to continuing our professional relationship and achieving greater success together.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]