

# Defective Goods Insurance Request

**Your Name**

**Your Address**

**City, State, Zip Code**

**Email Address**

**Phone Number**

Date: [Insert Date]

**Insurance Company Name**

**Insurance Company Address**

**City, State, Zip Code**

## **Subject: Request for Insurance Claim for Defective Goods**

Dear [Insurance Company Name],

I am writing to formally request an insurance claim for defective goods that I purchased on [Purchase Date] from [Store/Website Name]. The details of the transaction are as follows:

- Item Description: [Item Description]
- Order Number: [Order Number]
- Purchase Amount: [Purchase Amount]
- Date of Delivery: [Delivery Date]

Upon receiving the item, I discovered the following defects:

- [Description of Defect 1]
- [Description of Defect 2]
- [Description of Defect 3]

Attached to this letter are copies of the purchase receipt, along with photographs of the defective goods for your review.

I believe that I am entitled to a claim based on my policy coverage. I would appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Name]