

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

## **Subject: Fire-Related Loss of Use Insurance Claim**

Dear [Claims Adjuster's Name],

I am writing to formally submit my claim for loss of use coverage due to a fire that occurred on [Date of Fire] at my residence located at [Your Address]. The fire resulted in significant damage, making my home uninhabitable.

As per my policy #[Policy Number], I am entitled to compensation for the additional living expenses incurred during this time. I have attached documentation, including:

- Fire department report
- Photos of the damage
- Receipts for temporary housing
- Documentation of additional living expenses

I kindly request that you process my claim at your earliest convenience. Please let me know if you require any further information or documentation. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Name]