

# Claims Adjuster Status Update

Dear [Recipient's Name],

I hope this message finds you well. I am writing to provide you with an update regarding the status of your claim, reference number [Claim Number].

As of today, we have completed the following actions:

- Reviewed the initial claim submission.
- Conducted all necessary inspections.
- Gathered statements from involved parties.

Currently, we are in the process of evaluating the gathered information, and we anticipate that a decision will be made by [Expected Decision Date]. Should you have any questions or require further clarification, please do not hesitate to reach out to me directly.

Thank you for your patience and understanding during this process.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]