Notification of Request for Insurance Hardship Relief

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]

[Insurance Company Name] [Insurance Company Address] [City, State, ZIP Code]

Dear [Insurance Company Representative/Customer Service],

I am writing to formally notify you of my current situation and to request hardship relief related to my insurance policy, [Policy Number]. Due to an unforeseen family crisis, I am facing significant financial challenges that are impacting my ability to maintain my insurance payments.

Briefly, my family is experiencing [describe the family crisis, e.g., illness, loss of income, etc.]. This situation has placed a heavy burden on us emotionally and financially. As a result, I am struggling to meet my financial obligations, including the necessary payments for my insurance coverage.

I kindly ask for your understanding and consideration in providing temporary relief options, such as a payment deferral, reduced premiums, or any assistance that may be available under my policy or your company's hardship programs.

Thank you for your time and understanding regarding this matter. I would appreciate any information or guidance on next steps and look forward to your prompt response.

Sincerely, [Your Name]