

# Request for Marital Status Revision

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Dear [Customer Service Team/Specific Contact Name],

I hope this message finds you well. I am writing to formally request a revision of my marital status in your records. My policy number is [Insert Policy Number].

Due to [brief explanation of the reason for the change, e.g., marriage, divorce], my current marital status is no longer accurate. I would like to update my records to reflect my current status as [Insert New Marital Status].

Attached, please find any necessary documentation to support my request, including [list any documents like marriage certificate, divorce decree, etc.].

I would appreciate your prompt attention to this matter and confirmation of the update at your earliest convenience. Please feel free to contact me at [Insert Phone Number] or [Insert Email Address] if you require any further information.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]