

Marital Status Change Notification

Date: [Insert Date]

To: [Policyholder's Name]

[Policyholder's Address]

[City, State, Zip Code]

Dear [Policyholder's Name],

We hope this letter finds you well. We are writing to inform you that we have received your request to update your marital status in our records.

Your new marital status has been updated to: **[New Marital Status]** as of [Effective Date].

If you have any additional changes or require further assistance, please feel free to contact us at [Contact Information].

Thank you for being a valued policyholder.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]