

Written Request for Insurance Policy Reactivation

Date: [Insert Date]

To:

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name or Customer Service],

I hope this message finds you well. I am writing to formally request the reactivation of my insurance policy with policy number [Insert Policy Number].

Due to [brief explanation of the reason for lapse, e.g., financial difficulties, oversight], my policy was inadvertently not renewed. However, I am now in a position to continue my coverage and would like to reinstate my policy as soon as possible.

Please let me know the necessary steps I need to follow to complete this reactivation. Additionally, I am willing to pay any applicable fees associated with the reinstatement process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]