

Withdrawal Request Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Withdrawal from Life Insurance Policy

Dear [Insurance Company Name/Contact Person],

I am writing to formally request the withdrawal from my life insurance policy, with policy number [Your Policy Number]. After careful consideration, I have decided to discontinue my coverage.

Please let me know if there are any forms or additional information required to process this request. I would appreciate confirmation of the withdrawal and details regarding any potential refunds or benefits applicable.

Thank you for your assistance in this matter.

Sincerely,

[Your Name]