

Theft Report for Insurance Claim

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Adjuster's Name],

I am writing to formally report a theft that occurred on [insert date of theft] at my residence/business located at [insert location].

The following items were stolen:

- [Description of item 1, including value]
- [Description of item 2, including value]
- [Description of item 3, including value]

The total estimated value of the stolen items is [insert total value]. I have attached a copy of the police report and any relevant documentation for your review.

Please let me know if you require any further information to process my claim.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]