

# Notification of Revised Premium Payment Schedule

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of a revised schedule for your premium payments due to [reason for the revision].

Below are the details of your new premium payment schedule:

- Payment Due Date: [New Due Date]
- Amount Due: [New Amount]
- Payment Method: [Payment Method]

We appreciate your understanding and cooperation during this time. If you have any questions or concerns, please do not hesitate to reach out to us at [contact information].

Thank you for your continued trust and partnership.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]  
[Contact Information]