

Agenda for Stakeholder Collaborative Brainstorming Session

Date: [Insert Date]

Time: [Insert Start Time] - [Insert End Time]

Location: [Insert Venue/Link to Virtual Meeting]

Objective:

To collaboratively brainstorm and generate innovative solutions for [Insert Topic].

Agenda:

1. **Welcome and Introductions** (10 mins)
2. **Overview of Session Objectives** (10 mins)
3. **Brainstorming Activity 1: Idea Generation** (30 mins)
 - Group Discussion
 - Individual Contributions
4. **Break** (10 mins)
5. **Brainstorming Activity 2: Prioritization of Ideas** (30 mins)
 - Voting on Ideas
 - Group Reflection
6. **Next Steps and Action Items** (15 mins)
7. **Closing Remarks** (5 mins)

RSVP:

Please confirm your attendance by [Insert RSVP Date].

Contact Information:

If you have any questions, feel free to reach out to [Insert Contact Name] at [Insert Contact Email].