

Request for Compensation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP]

[Email Address]

[Phone Number]

Customer Service Department

[Telecom Company Name]

[Company Address]

[City, State, ZIP]

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally request compensation for the unmet service guarantees associated with my telecom service plan, account number [Insert Account Number].

According to our agreement, I am entitled to [insert specific guarantees, e.g., minimum internet speeds, uptime, etc.]. However, I have experienced [briefly explain the issues faced--e.g., significant downtime, slow speeds, etc.] on [insert specific dates]. These service interruptions have caused considerable inconvenience and disruption.

In accordance with your service agreement, I believe I am eligible for compensation due to these failures. I kindly request a review of my situation and the consideration of appropriate compensation for the inconvenience caused.

I look forward to your prompt response to this matter. Thank you for your attention to this issue.

Sincerely,

[Your Name]