

Telecom Service Eligibility Examination

Date: [Insert Date]

To,

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that you have been scheduled to take the Telecom Service Eligibility Examination. This examination aims to assess your knowledge and skills relevant to the telecom industry.

Examination Details:

- **Date:** [Insert Exam Date]
- **Time:** [Insert Exam Time]
- **Location:** [Insert Exam Location]
- **Duration:** [Insert Duration]

Please arrive at least 15 minutes early to complete the registration process. Bring a valid photo ID and any necessary materials as outlined in the examination instructions.

We wish you the best of luck in your examination.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]