

Telecom Service Criteria Verification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

Subject: Verification of Telecom Service Criteria

We are reaching out to verify the adherence to the service criteria established in our agreement dated [Insert Agreement Date]. It is essential for us to ensure that all specified services are functioning correctly and meeting the outlined standards.

As part of our verification process, we would like to request the following information:

- Detailed report on service uptime and availability.
- Documentation of any service interruptions and resolutions.
- Confirmation of compliance with agreed service levels.
- Any additional relevant data regarding service performance.

We kindly ask for your response by [Insert Response Deadline] to facilitate smooth operations and continuous improvement of our services.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]