

Inquiry Regarding Telecom Service Issues

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

Customer Service Team
[Telecom Company Name]
[Company Address]
[City, State, Zip Code]

Dear Customer Service Team,

I am writing to inquire about ongoing issues I have been experiencing with the telecom services provided by your company. My account number is [Account Number].

Specifically, I have encountered the following problems:

- [Brief description of the first issue]
- [Brief description of the second issue]
- [Additional issues if any]

These issues have been affecting my service for [duration of the issue]. I would appreciate it if you could provide me with information on how these issues can be resolved and if there is a timeline for when I can expect a solution.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]