

# Customer Service Escalation Letter

Date: [Insert Date]

To: Customer Service Department

[Telecom Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally escalate my concern regarding an ongoing billing issue that I have been experiencing with my account.

Account Number: [Your Account Number]

Reference Number: [If applicable]

Despite several attempts to resolve this issue through your standard customer service channels, I have not received a satisfactory resolution. The discrepancies in my billing statements, specifically regarding [briefly describe billing issue, e.g., overcharges, incorrect charges], remain unaddressed.

I kindly request your immediate assistance in resolving this issue. I would appreciate a prompt investigation and a response addressing the status of my billing corrections.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]