

Telecommunications Billing Reevaluation Notice

Date: [Insert Date]

To: [Customer Name]

Address: [Customer Address]

Account Number: [Account Number]

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you that we have received your request for a reevaluation of your telecommunications billing. Our team is currently reviewing the charges associated with your account.

The billing period under review is from [Start Date] to [End Date]. In the meantime, we will ensure that all necessary investigations are conducted to address any discrepancies that may have occurred.

You can expect to hear back from us within [Insert Time Frame]. If you have any additional information or documentation that may assist us in this process, please do not hesitate to reach out.

Thank you for your understanding and patience during this time.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]